Richard James International Limited
Worthy Road, Chittening Industrial Estate,
Avonmouth, Bristol, BS11 0YB, UK
T: +44 (0)117 9828575
F: +44 (0)117 9826361
www.richard-james.co.uk

Personal Effects Declaration For

Consignments To Be Shipped By Richard James International Ltd

Shippers Name / Address			Receivers Name / Address	
Tel:			Tel:	
Total Number of Items	Approx. Total Weight	Total Value for Customs Purposes	Destination	Consignment Arrival Date

List of Contents (**This MUST be a full description**): (*If necessary please use a continuation sheet*)

Item No.	Box, Item or Package	Accurate Description of Contents	Value for Customs Purposes

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Please note: Unless you have arranged for RJI to do so, or you have made alternative arrangements, your goods are not insured*.

The following **must** be adhered to:-

- **Dangerous Goods must be declared in full or removed from the consignment (if in doubt ask)**
  - Items such as the below must be declared in full.
    - Explosive Material (ammunition, fireworks, flares, inflatables, etc.)
    - Compressed Gas (camping stoves, spray cans of any type, etc.)
    - Flammable Goods (matches, lighters, paint, varnish, petrol, perfume, aerosols, etc.)
    - Corrosive and Oxidizing Materials (bleach, wet batteries, etc.)
- **Biosecurity**
  - All personal effects must be clean and free from mud, soil and organic material such as plant matter and seeds.
- **Terms and conditions**
  - All Business of whatsoever nature, be it as agents or principal, with any party whatsoever, shall solely be conducted in accordance with BIFA Standard Trading Conditions. These conditions have clauses which may limit or exclude our liability and a copy is available on request.

"I declare that the above details are true and correct and that I have adhered to the above restrictions.
***I fully understand that, unless I take out insurance with Richard James International Ltd, or have arranged suitable cover elsewhere, my goods are not insured and are shipped entirely at my own risk.** I have read, understand and accept Richard James International's trading conditions and liability."

Signed:

Full Name: Date: